

Dear Parents,

Our district has asked that we schedule our upcoming SEP conferences around the caucus meetings that will be held in March. The Democratic caucus meeting will be held on Tuesday, March 13, and the Republican meeting on Thursday, March 15. We have changed the date for our SEP conferences to allow both parents and teachers the opportunity to attend the caucus meeting of their choice if they so desire. Our SEP conferences will now be held on Wednesday, March 14, 2012, from 2:45 – 8:15pm.

We are excited to share with you that our SEP conferences in March will be Student Led Conferences. Student Led Conferences provide opportunities for students to make learning active as they share with parents their knowledge and understanding of essential learning outcomes specific to their grade level by completing learning activities. These conferences will also help students evaluate their performance on key standards, and in turn, accept additional responsibility for their learning.

Our Student Led Conferences will include two parts. Part one; students will complete learning activities with parents. Part two; teachers will be available for conferences if desired.

### **Part One**

We invite you to come with your student to complete the student led portion of the conference. Students will lead the conference by demonstrating their knowledge through learning activities taking approximately 10-15 minutes per student. Please come during one of the times listed on the schedule below.

Student Led Learning Activity Schedule			
First Letter of Last Name	Time	First Letter of Last Name	Time
A - I	2:45-3:15	A - I	5:45-6:15
J - R	3:15-3:45	J - R	6:15-6:45
S - Z	3:45-4:15	S - Z	6:45-7-15

### **Part Two**

We invite you to schedule a time to meet with your student's teacher if you so desire. Meeting times will be scheduled in ten minute increments. If you would like to schedule a time to meet with your student's teacher, please call the school office before the end of the school day on Wednesday or sign up for a time with your student's teacher during the student led portion of our conferences. The times set aside for parents and students to meet with teachers are listed below.

Schedule to Meet with Teacher	
4:15 – 5:15	7:15 – 8:15

If more parents and students desire to meet with teacher than there are times provided, or if these times do not work into your schedule, please schedule a time with teacher to meet before or after school on another day.

Kindergarten SEP conferences will be held on Wednesday, March 14, from 2:45 – 8:15pm, and on Thursday, March 15 during the school day (kindergarten will not be held on March 15 due to these conferences). Additional information for kindergarten SEP conferences, including appointed times, will be coming home in a letter next week.

Through student led conferences we hope to strengthen the partnership between home and school. We are excited about the individual progress of each student and hope that this will be a positive experience for both you and your student.

Sincerely,  
Mike Larsen