

Minutes – SCC—October 18, 2023

In Attendance:

- Garrett Andersen
- Nick Nelson
- Tori Adams
- Jackie Day
- Josh Hales
- Brooke Gause

Excused:

- David Smith
- Heather Telford

Conducting: Garrett Andersen

Introduction of Members:

New Members:

- Brooke Gause
- David Smith
- Jackie Day

Mr. Andersen asked each member to introduce themselves, tell how long they have served and who they represent.

Mr. Andersen informed the council that 3 people from the community had submitted their names to him to be considered as council member. The only names that were submitted were Brooke Gause, David Smith, and Jackie Day so an election was not needed.

SCC Training:

Mr. Andersen shared the Districts PowerPoint on School Community Council, members were also informed and shown our School Community Council page on our school's website. They were also informed that they will receive a monthly newsletter from the state concerning School Community Council.

Chair Elections:

Motion: to appoint Brooke Gause as Council chair made by Nick Nelson- 2nd by Jackie Day. Voting was unanimous.

Motion: to appoint Nick Nelson as Co-Chair made by Brooke Gause- 2nd by Garrett Andersen. Voting was unanimous.

Responsibilities include: Conducting council meetings, attending district meetings, approving agendas, etc. For more information, please visit SchoolLandTrust.org under heading "Leading School Community Councils".

Rules of Order and Procedure:

To promote ethical behavior and civil discourse each council member shall:

- Be on time to meetings
- Respect others' opinions
- Meetings will be one hour long
- Guests who would like to comment may have five minutes, they must give prior notice to Amanda Shepherd, and there can only be two guests per School Community Council meeting.
- Comments made by visiting guest(s) must be related to School Trustlands, if they do not they may schedule a different time to meet with Mr. Andersen.
- The Chair and Co-Chair will be elected by the School Community Council
- Chair, Co-Chair and Facilitator will make agenda
- Yearly meeting with Chair, Co-Chair and Facilitator to make agenda and meeting calendar
- If a parent member is absent from two consecutive meetings, the chair will notify the member that if the member does not attend the next meeting, the council will consider the seat vacant and the remaining parent members will appoint a parent to fill the unexpired term.

The Rules of Order and Procedure were reviewed by the council no changes were made at this time.

Motion: to accept our Rules of Order and Procedure was made by Josh Hales- 2nd by Nicholas Nelson. Voting was unanimous.

Communication with Community:

It was decided that members' names and email addresses would be posted on the school's website. There will also be a posting area for SCC information for members of the community without internet access. Copies of the minutes for each meeting will be made available in the office and posted on the school's website.

Brooke Gause discussed the importance of educating the community about School Community Council and what it does for our school and students.

Meeting Schedule:

It was decided that meetings would be held on the third Wednesday that school is in session of each month from 11:45-12:45 in the Conference Room.

Superintendent's School Community Council:

- October 25th 4:00 pm @ Springville High School
- March 27th 4:00 pm @ Spanish Fork High School

Next Meeting:

November 15th 11:40 pm

Motion to adjourn was made by Tori Adams, 2nd by Brooke Gause and approved by the council.